AIIM introduces MoReq2 online training programme

AIIM Europe has announced a new addition to its "Essentials" series of online training programmes covering the MoReq2 records management standard. MoReq2 - the Model Requirements Specification for the Management of Electronic Records - is the most authoritative guide yet for those involved in new and existing implementations of electronic records management systems. Published in March 2008, and supported by the EU, MoReq2 has been developed for use across all European countries and by all organisations, not just those in the public sector.

The AIIM MoReq2 Essentials course is provided in four online modules, equivalent to a half-day class, and is targeted at those who need to know more about the applicability of MoReq2 to their business, its underlying concepts, how to use it – and not misuse it - and how it relates to other records management standards.

"This self-paced training course represents a very cost-effective and time-effective way to bring you and your organisation up-to-speed with this important standard," says **Alex Visser**, Principal Trainer for AIIM in Europe. "MoReq2 has very wide applicability, so it's important to know which aspects are most relevant for your organisation, and how to use it to specify new systems or operational upgrades."

The new AIIM MoReq2 course provides an explanation of the structure of MoReq2, how it is applied to various records management scenarios, how it relates to other records management standards and how best to use it as an aid to procurement. For more information about the MoReq2 Essentials training course, or to register, visit <www.aiim.eu/training>.