



BRINGING FORESIGHT AND VISION  
TO INFORMATION MANAGEMENT

## MOREQ AND PRO SPECIFICATIONS TERMINOLOGY

The table below shows “translations” of the key records management terminology used in both versions of these two definitive specifications.

PRO 1999	PRO 2002	MoReq (2001)	MoReq2 (2008)
File Plan	Classification Scheme	Classification Scheme	Classification scheme
Entry	<i>No direct equivalent</i>	<i>No direct equivalent</i>	<i>No direct equivalent</i>
<i>No direct equivalent</i>	Level	Level	Level
Part	Part	Volume	Volume
Instance	Extract	Extract	Redaction
Disposal Schedule	Disposal Schedule	Retention Schedule	Retention and disposition schedule
Folder	Folder	File	File
Folder	Class	Class	Class
Marker	Marker	<i>No direct equivalent</i>	<i>No direct equivalent</i>
Hybrid	Hybrid	Hybrid	<i>No direct equivalent</i>
Component	Component	<i>No direct equivalent</i>	Component
Render/Rendition	Rendition	<i>No direct equivalent</i>	Render/Rendition
Render/Rendition	<i>No direct equivalent</i>	Render/Rendition	<i>No direct equivalent</i>

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